Student Life and Services

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Division of Student Life

The Division of Student Life is responsible for programs and services designed to help students achieve their educational goals. Departments under the Student Life umbrella include the Dean of Student’s Office, Student Programming and Organizations, Student Government Association, University Police, Student Health and Counseling Services, Accessibility Services, Career Services & Cooperative Education, the Student Success Center, TRIO Student Support Services, Upward Bound, Residence Life, Service and Learning, and Dining Services. The Division of Student Life is located at 505 S. Kanawha St. Beckley, WV 25801 on the Beckley campus. For more information about student life at WVU Tech, please call the Dean of Students Office at 304.929.1232 or visit http://students.wvutech.edu/.

Student Code of Conduct

Students and student organizations at WVU Tech are free to exercise their fundamental and constitutional rights, but in doing so are required to conduct themselves responsibly within the context of the university community. Because student status neither abridges nor extends the rights and responsibilities afforded by local, state, and national law, students are expected to abide by the rules and regulations WVU Tech sets forth governing their conduct. These are delineated in Policy 31 (http://bog.wvu.edu/files/d/4c27ce4e-93b5-451b-a557-c9d8ab25a773/policy-31-dec-18-2015-amendment.pdf): University Student Conduct Code, which was adopted by the West Virginia University Board of Governors on December 18, 2015, and which is described in the 2018-2019 Bearfacts. A copy of the Bearfacts may be accessed online at http://students.wvutech.edu/.

Office of Student Programming and Organizations

WVU Tech strives to provide students with a memorable college experience through healthy and supportive social, recreational, and educational programs.

The Office of Student Programming and Organizations oversees student meeting and activity rooms located in The B.E.A.R. (Benedum Events and Activities Rooms), student organizations, student organization storage, campus programming/activities, and intramurals. Student organizations include a variety of opportunities for students to become engaged in campus life. Organizations include: professional/honorary societies, fraternity and sorority life, faith based, student government, student activities, and other special interest/social groups. Active membership in student organizations affords opportunities to expand friendships, develop professional networks, pursue personal interests and hobbies, and cultivate talents as leaders and project managers. The Office of Student Programming and Organizations is located at in The B.E.A.R (Benedum Events and Activities Rooms), located in the Benedum Center. Details about programs and services are posted at http://students.wvutech.edu/ or 304-929-1310.

Student Government Association (SGA)

The Student Government Association (SGA) is made up of students who are chosen in campus - wide elections held each spring. One of the SGA’s most important functions is developing a budget by which student activity fees are appropriated to the many activities and organizations found on campus. In addition to these financial responsibilities, SGA appoints student representatives to serve on most of the committees of Faculty Assembly,
including publications, social activities, discipline, financial aid, academic affairs, athletics, and alumni activities. Residence halls are self-governed through residence hall councils. Students are responsible for managing their operations, social activities, and care. Fraternal organizations affiliated with WVU Tech maintain their own governing bodies. Information about student organizations may be accessed online at http://students.wvutech.edu/.

University Police

The University Police is a community-oriented department committed to providing a safe environment in pursuit of WVU Tech’s educational activities through problem solving, proactive policing, enforcement of state and local laws, and a high level of preparedness for our community.

Officers are armed, uniformed and vested with law enforcement authority both on campus and in the City of Beckley, WV. Our training, as with other agencies in the state begins with 16 weeks at the WV State Police Academy followed by yearly training exceeding state requirements.

We offer an ever-expanding number of programs for the protection of our students and their property as well as education and information to assist them during and beyond the college experience. The divisions of Student Life work closely together in the identification of both positive and problem areas to provide the best in customer service.

The WVU Tech Police Department is located at 313 South Kanawha Street. Our phone number is 304.929.2677 (COPS). For details about campus police services, visit http://students.wvutech.edu/campus-safety.

Residence Life

Because living on campus helps students both strengthen their college connections and achieve better academically, WVU Tech requires all first- and second-year students who have completed fewer than 59 credit hours (including transfer credits) to live in University housing. The few exceptions to this policy, which must be verified, are:

- Students who will be residing with parents who live within commuting distance (50-miles radius of campus)
- Married students
- Students with children for whom they are the primary care-giver
- Students who are 21 years of age and older, and
- Students that are veterans

Given the demonstrated benefits of living on campus WVU Tech also strongly encourages upper-class students to live on campus as well. Complete information about on-campus living, as well as policy and procedures governing campus housing are posted online at http://housing.wvutech.edu/.

Residence Life is located at 505 S. Kanawha Street.

Dining Services

WVU Tech Dining Services provides a variety of culinary options in an inviting and lively environment in the Bears’ Den and the Tech Spot. Dining Services provides high-quality customer service, uses the finest products, and operates two dining venues on campus to meet the demands of busy WVU Tech students. Students living in WVU Tech operated residence halls are required to enroll in a resident student dining plan as an integral part of the on-campus living experience. Details about dining options, meal plan requirements, and more services may be accessed online at http://dining.wvutech.edu/.

Athletics

WVU Tech supports numerous intercollegiate competitive sports. For men, WVU Tech offers baseball, basketball, cross-country, golf, soccer, swimming, track & field, and wrestling. For women, WVU Tech offers basketball, cross-country, soccer, softball, swimming, track & field, and volleyball. WVU Tech is a proud member of the National Association of Intercollegiate Athletics (NAIA), River States Conference and Appalachian Athletic Conference (AAC).

For more information about athletics, please visit http://goldenbearathletics.com/.

Identification Card

Student Identification Cards are required of all students and are used for library privileges, admission to athletic events and facilities, social activities, student health services, and other college functions.

Student ID Cards may be obtained free of charge in the One Stop Shop, located in the Benedum Center 110. There is a fee of $20.00 to replace lost or mutilated cards. To obtain or replace a student identification card, please call 304.929.0333 or visit the Benedum Center.

Student Organizations

WVU Tech extends recognition to a wide variety of student organizations; permitting students to join together to pursue common interests. Organizations on the Tech campus include fraternities, sororities, professional, and special interest groups. For a list of organizations, please visit the Student Life website at http://students.wvutech.edu/ or contact the Office of Student Programming and Organizations at 304.929.1310 located in the B.E.A.R in the Benedum Center.
Bookstore
The bookstore at WVU Tech is managed by Barnes & Noble, Inc. This affiliation enables Tech to offer both new and used print textbooks, the eTextbook option, textbook rentals, and a wide variety of merchandise. The bookstore is located on the library level of the Learning Resource Center and is open on business days year-round. For more information about the WVU Tech Bookstore call 304.929.1360. You can access the online bookstore at wvutech.bncollege.com (http://wvutech.bncollege.com/webapp/wcs/stores/servlet/BNCBHomePage?storeId=15051&catalogId=10001&langId=-1).

Beckley Campus Library
The library provides volumes, electronic resources, and study spaces. The Beckley Campus Library is located on the 2nd floor of the Learning Resource Center (LRC), at 512 South Kanawha Street. For more information, please visit https://lib.wvu.edu/beckley/.

Students Called to Serve in the Military
1. Students who withdraw from the University for military service up to and including the 12th week of the semester will receive a full refund of their fees and be administratively withdrawn from their classes. No course grades or credit will be awarded.
2. Students who leave the University for military service after the 12th week of the semester should work with the designated contact person in their home college (usually the academic associate/assistant dean). The student may also contact the WVU Tech Registrar's Office at 304.929.1450. The contact person will assist the student in reviewing the student's eligibility for credit for their courses on a course-by-course basis with the instructors.
3. The contact person will work with the student's instructors to gather grade information for the student. If the course is not in the student's home college, the contact person can work with his/her counterpart in the appropriate college. Several outcomes are possible:
   - If the course is substantially complete and the student has done passing work, the student should receive the grade earned at that time. It is anticipated that this would be the outcome in the majority of the courses. **NOTE: Students who receive orders with sufficient advance notice are expected to notify their professors of their upcoming deployment date and meet with their professors to come to an agreement on what regular course assignments they can reasonably complete prior to the deployment date (the details of this arrangement should be included in a contract initialed by both the instructor and the student; contracts must be placed in the student's file).** Students should not be penalized for not completing assignments, quizzes, tests, or exams due after their deployment date.
   - If a critical competency has yet to be covered in a competency-based course, the instructor should award a grade of "I" and work with the student to develop a plan to complete that critical part of the course. To alleviate confusion at a later date, the plan should be in writing and signed by both the instructor and the student. Students called to active duty for a relatively short duration that includes exam week may arrange for an "I" with provision to make up the final exam after completing the period of duty.
   - If the student chooses to withdraw from the course, the contact person will work with the appropriate University office to provide an administrative withdrawal.

LEAVE FOR MILITARY DRILL
In accordance with the “Veteran Friendly” designation, WVU faculty may allow students who are members of the US Armed Forces (including the National Guard and Active Reserve) to make up tests and assignments that are missed during a semester if the student is officially called up for military service requirements for a limited period and if the delayed coursework completion will not irreversibly impact the student’s ability to appropriately master the required subject matter. Absence due to military obligation should not exceed a cumulative amount of three weeks. Students should notify faculty members of the circumstances of their absence as far in advance as possible and work with faculty members to agree upon a plan of action for completing course requirements.

Tech Adventures
Tech Adventures offers students opportunities to experience outdoor recreation activities as part of the co-curricular program at WVU Tech. Launched in July 2016, the program offers first year students outdoor orientation programs, outings, seminars, outdoor equipment rental and trip planning resources. Activities vary from semester to semester and include hiking, rock climbing, paddling, mountain biking and winter sports at the many regional parks and forests of central West Virginia. The program offers students the opportunity to challenge themselves to reach new heights both physically and mentally, visit new places, learn outdoor skills and make new friends. Programs are led by program staff and local guide services. In addition to co-curricular activities, Tech Adventures is partnering with the College of Business, Humanities and Social Science to offer academic courses in Adventure Recreation Management. For more information about Tech Adventures, call 304.929.0327, email TechAdventures@mail.wvu.edu or visit http:// techadventures.wvutech.edu/. Tech Adventures Office is located at 704 South Kanawha Street, Beckley, WV 25801.

First-Year Seminar (WVUE 191)
Under the aegis of academic affairs, the first-year seminar is a required one-credit course for all first-time, full-time first year students and full-time transfer students who enter with fewer than 24 credit hours. This course is designed to assist new students in making a smooth transition to the Tech community, and it includes units in goal setting, learning preferences, critical thinking, information literacy, and communication, among others, all of which are essential to successfully completing the all-important first semester. Instruction is provided by members of the faculty and student
Guest experts are occasionally invited as speakers. Students have an opportunity to establish early relationships with faculty in their academic departments and confer with their academic advisors to develop short- and long-range academic and career plans.

**Service and Learning**

WVU Tech Service and Learning works to build a campus and community that supports meaningful service that creates active citizenship and engaged students. Service and Learning coordinates major service events on campus such as Martin Luther King, Jr. Day of Service, New Student Orientation Service Projects, WVU Tech Service Week, and more. Students, faculty/staff, and community partners have access to iServe, volunteer management program, to log service hours and make connects to community partners. For more information, visit https://students.wvutech.edu/service-learning or https://service.wvu.edu/ or call 304.929.1247.

**Fraternity and Sorority Life**

WVU Tech is home to both fraternities and sororities that contribute positively to the university community. Our fraternity and sorority community works to foster leadership development, academic success, service, philanthropy, and promotes a diverse and inclusive community. Policies and procedures related to Fraternity and Sorority Life are available online at http://students.wvutech.edu or call 304.929.1232.

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**Student Health Services**

The Student Health Clinic is conveniently located in the Life Sciences Building, Suite 108 and is open to all students for walk-in and by-appointment visits. From acute visits to allergy shots and immunizations, doctor referrals, sports physicals and checkups, the clinic offers a full range of essential medical services to keep students healthy and productive. The WVU Tech Student Health Clinic is an authorized Family Planning site, offering various options of contraception. STED testing is offered confidentially and free at the clinic. All clinic visits are free of charge. Students with chronic health issues should schedule an initial visit so the clinic may establish a treatment plan for emergency situations. For details about the Beckley campus Student Health Clinic, please call 304.929.1241, email TechStudentLife@mail.wvu.edu, or visit http://students.wvutech.edu/health-wellness/student-health-clinic.

**Accessibility Services**

As a division of West Virginia University, WVU Tech partners with the main campus, to help WVU Tech students achieve success regardless of any physical, learning, psychological, sensory or other documented disability in compliance with guidelines of the Americans with Disabilities Act (ADA), Section 504, of the Rehabilitation Act of 1973, and current case law. For more information about available services, call 304.929.1342, email TechStudentLife@mail.wvu.edu, or visit http://students.wvutech.edu/accessibility.

**Career Services and Cooperative Education/Internship Programs**

The Career Services and Cooperative Education office provides students with career development and employment services to meet their educational and professional goals.

- Job Search Assistance – Resume and cover letter reviews, mock interviewing, and assistance with identifying potential employers.
- Mountaineer-TRAK - Online career management system provides employment and internship/co-op opportunities, career development workshops, career fairs, resume distribution, and networking. Students should login using their MIX username and password. https://wvu-csm.symplicity.com/students/.
- Career Coaching and Advising - One-on-one help with choosing the right career and the right academic major. Career services also provides access to free career assessments.
- Career and Job Fairs - Career Services hosts multiple events throughout the academic year to connect students to employment opportunities.
- Graduate and Professional School information - Assistance in selecting a graduate school, writing personal statements.

Cooperative Education/Internship

The cooperative education (co-op) and internship program provides an opportunity for students to apply what they learn in the classroom to career-related experiences and employment.
- Explore career opportunities
- Enrich their classroom learning through real-world experience
- Accumulate actual career-related work experience
- Enhance their marketability after graduation
- Establish valuable professional contacts
- Improve their communication and interpersonal skills

Students who elect cooperative education (co-op) program alternate longer periods of full-time study with periods of full-time paid employment. Students who elect the internship program gain the same valuable paid work experience but for shorter periods of time.

Career Services and Cooperative Education Office is located in the Student Life House at 505 S. Kanawha Street. For more information: Call 304.929.1232, email: techcareerservices@mail.wvu.edu, or visit http://careerservices.wvutech.edu/.

Counseling Services

A student’s time at WVU Tech may be filled with transitions, self-exploration and change. Whether a full- or part-time residential or commuter student, WVU Tech wants to help students complete their education. Services and programs are designed to support students through these experiences, help students succeed in college and guide them toward a more fulfilling life. Services are provided in an atmosphere that is welcoming, comfortable and multicultural sensitive for all students, faculty and staff.

Counseling Services is located in the Student Life House at 505 S. Kanawha Street. For more information: Call 304.929.1232, email TechStudentLife@mail.wvu.edu, or visit http://students.wvutech.edu/health-wellness/counseling.

Student Success Center

Opened in April 2013, the Student Success Center (SSC), located in the Robert C. Byrd Learning Center, is a powerful tool in every WVU Tech student’s academic success toolbox. The SSC provides academic advising for first-year students and free peer tutoring and skill building workshops for all WVU Tech students. Among the most popular destinations on campus, the SSC proudly hosted more than 12,000 student visits during its first year of operation.

The Student Success Center at WVU Tech is dedicated to providing programs and advice to students from orientation to graduation. For more information about the SSC, call 304.929.0348 or visit http://studentsuccesscenter.wvutech.edu/.

TRIO Student Support Services

TRIO Student Support Services (SSS) is a federally funded program through the United States Department of Education. It is designed to assist eligible WVU Tech students on their path toward degree completion. Services provided include but are not limited to academic, career, financial aid and graduate school advising as well as professional and peer tutoring, peer mentoring, workshops, computer lab with free printing, career opportunities and cultural activities. Services are provided free of charge to those who qualify.

Eligibility requirements for SSS include:

- U.S. citizenship
- Enrolled full time at WVU Tech

And one or more of the following:

- First generation college student (neither parent received a four year degree)
- Pell eligibility
- Verification of a documented disability through the West Virginia University Office of Accessibility Services.

Students can apply at any time during their undergraduate career at Tech, regardless of the semester. Participation in the program is on a first-come, first-served basis.

For more information about the services and operations of the SSS program please contact the program at 304.929.1293 or Tech-SSS@mail.wvu.edu. Applications can also be picked up in the TRIO SSS at 130 Benedum Center. Please visit our website at: http://trio.wvutech.edu/.