Student Life and Services

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Division of Student Life

The Division of Student Life is responsible for programs and services designed to help students achieve their educational goals. Departments under the Student Life umbrella include the Dean of Student’s Office, Student Activities, Student Government Association, University Police, Student Health and Counseling Services, Accessibility Services, Career Services & Cooperative Education, the Student Success Center, Student Support Services, Upward Bound, Residence Life, and Dining Services. The Division of Student Life is located at 505 S. Kanawha St. Beckley, WV 25801 on the Beckley campus. For more information about student life at WVU Tech, please call the Dean of Students Office at 304.929.1232 or visit http://students.wvutech.edu/.
Student Code of Conduct

Students and student organizations at WVU Tech are free to exercise their fundamental and constitutional rights, but in doing so are required to conduct themselves responsibly within the context of the university community. Because student status neither abridges nor extends the rights and responsibilities afforded by local, state, and national law, students are expected to abide by the rules and regulations WVU Tech sets forth governing their conduct. These are delineated in Policy 31 (http://bog.wvu.edu/files/d/4c27ce4e-93b5-451b-a557-c9d8ab25a773/policy-31-dec-18-2015-amendment.pdf): University Student Conduct Code, which was adopted by the West Virginia University Board of Governors on August 12, 2013, and which is described in the 2017-2018 Bearfacts. A copy of the Bearfacts may be accessed on line at http://students.wvutech.edu/.

Campus Life Office

WVU Tech strives to provide students with a memorable college experience through healthy and supportive social, recreational, and educational programs.

The Campus Life Office oversees the registered student organizations that cater to diverse interests (the professions, Greek life, faith, athletics, student government, and health care, among others). Active membership in student organizations affords opportunities to expand friendships, develop professional networks, pursue personal interests and hobbies, and cultivate talents as leaders and project managers. The Student Activities Office also provides student ID cards, registers students in clubs, and manages Tech Center room reservations.

The Campus Life Office is located at 305 Learning Resource Center (LRC) on the Beckley campus. Details about programs and services are posted at http://students.wvutech.edu/.

Student Government Association (SGA)

The Student Government Association (SGA) is made up of students who are chosen in campus-wide elections held each spring. One of the SGA’s most important functions is developing a budget by which student activity fees are appropriated to the many activities and organizations found on campus. In addition to these financial responsibilities, SGA appoints student representatives to serve on most of the committees of Faculty Assembly, including publications, social activities, discipline, financial aid, academic affairs, athletics, and alumni activities. Residence halls are self-governed through residence hall councils. Students are responsible for managing their operations, social activities, and care. Fraternal organizations affiliated with WVU Tech maintain their own governing bodies. Information about student organizations may be accessed online at http://students.wvutech.edu/.

University Police

University Police provides patrol-protection to all WVU Tech campus property including, classrooms, laboratories, parking lots, and residence halls. WVU Tech officers are vested with full police powers and responsibilities identical to the local sheriff. Officers are responsible for public safety services including crime reports, investigations, traffic accidents, fire emergencies and enforcement of local, state and federal laws requiring police assistance.

The WVU Tech Police Department located at 313 South Kanawha Street on the Beckley campus. For details about campus police services, visit http://students.wvutech.edu/campus-safety.

Residence Life

Because living on campus helps students both strengthen their college connections and achieve better academically, WVU Tech requires all first- and second-year students who have completed fewer than 59 credit hours (including transfer credits) to live in University housing. The few exceptions to this policy, which must be verified, are:

- Students who will be residing with parents who live within commuting distance (50-miles radius of campus)
- Married students
- Students with children for whom they are the primary care-giver
- Students who are 21 years of age and older, and
- Students that are veterans

Given the demonstrated benefits of living on campus WVU Tech also strongly encourages upper-class students to live on campus as well. Complete information about on-campus living, as well as policy and procedures governing campus housing are posted online at http://housing.wvutech.edu/. Residence Life is located at 305 Learning Resource Center (LRC) on the Beckley campus.

Dining Services

WVU Tech Dining Services provides a variety of culinary options in an inviting and lively environment in the Bears’ Den. Dining Services provides high-quality customer service, uses the finest products, and operates three dining venues on campus to meet the demands of busy WVU Tech students. Students living in WVU Tech operated residence halls are required to enroll in a resident student dining plan as an integral part of the on-campus living experience. Details about dining options, meal plan requirements, and more services may be accessed online at http://dining.wvutech.edu/.
Athletics

WVU Tech supports numerous intercollegiate competitive sports. For men, WVU Tech offers baseball, basketball, cross-country, golf, soccer, swimming, track & field, and wrestling. For women, WVU Tech offers basketball, cross-country, soccer, softball, swimming, track & field, and volleyball. WVU Tech is a proud member of the National Association of Intercollegiate Athletics (NAIA), River States Conference and Appalachian Athletic Conference (AAC).

For more information about athletics, please visit http://goldenbearathletics.com/.

Identification Card

Student Identification Cards are required of all students and are used for library privileges, admission to athletic events and facilities, social activities, student health services, and other college functions.

Student ID Cards may be obtained free of charge in the Office of Campus Life, at 305 Learning Resource Center (LRC). There is a fee of $20.00 to replace lost or mutilated cards. To obtain or replace a student identification card, please call 304.929.1232.

Student Organizations

WVU Tech extends recognition to a wide variety of student organizations; permitting students to join together to pursue common interests. Organizations on the Tech campus include fraternities, sororities, professional, and special interest groups. For a list of organizations, please visit the Student Life website at http://students.wvutech.edu/ or contact the Office of Campus Life at 304.929.1232 located at 305 Learning Resource Center (LRC).

Bookstore

The bookstore at WVU Tech is managed by Barnes & Noble, Inc. This affiliation enables Tech to offer both new and used print textbooks, the eTextbook option, textbook rentals, and a wide variety of merchandise. The bookstore is located on the library level of the Learning Resource Center and is open on business days year-round. For more information about the WVU Tech Bookstore call 304.929.1360. You can access the online bookstore at wvutech.bncollege.com (http://wvutech.bncollege.com/webapp/wcs/stores/servlet/BNCBHomePage?storeId=15051&catalogId=10001&langId=1).

Beckley Campus Library

The library provides volumes, electronic resources, and study spaces. The Beckley Campus Library is located on the 2nd floor of the Learning Resource Center (LRC), at 512 South Kanawha Street. For more information, please visit https://lib.wvu.edu/beckley/.

Students Called to Serve in the Military

1. Students who withdraw from the University for military service up to and including the 12th week of the semester will receive a full refund of their fees and be administratively withdrawn from their classes. No course grades or credit will be awarded.

2. Students who leave the University for military service after the 12th week of the semester should work with the designated contact person in their home college (usually the academic associate/assistant dean). The student may also contact the WVU Tech Registrar's Office at 304.929.1450. The contact person will assist the student in reviewing the student's eligibility for credit for their courses on a course-by-course basis with the instructors.

3. The contact person will work with the student's instructors to gather grade information for the student. If the course is not in the student's home college, the contact person can work with his/her counterpart in the appropriate college. Several outcomes are possible:

   • If the course is substantially complete and the student has done passing work, the student should receive the grade earned at that time. It is anticipated that this would be the outcome in the majority of the courses. NOTE: Students who receive orders with sufficient advance notice are expected to notify their professors of their upcoming deployment date and meet with their professors to come to an agreement on what regular course assignments they can reasonably complete prior to the deployment date (the details of this arrangement should be included in a contract initialed by both the instructor and the student; contracts must be placed in the student’s file). Students should not be penalized for not completing assignments, quizzes, tests, or exams due after their deployment date.

   • If a critical competency has yet to be covered in a competency-based course, the instructor should award a grade of "I" and work with the student to develop a plan to complete that critical part of the course. To alleviate confusion at a later date, the plan should be in writing and signed by both the instructor and the student. Students called to active duty for a relatively short duration that includes exam week may arrange for an "I" with provision to make up the final exam after completing the period of duty.

   • If the student chooses to withdraw from the course, the contact person will work with the appropriate University office to provide an administrative withdrawal.

LEAVE FOR MILITARY DRILL

In accordance with the “Veteran Friendly” designation, WVU faculty may allow students who are members of the US Armed Forces (including the National Guard and Active Reserve) to make up tests and assignments that are missed during a semester if the student is officially called up for military service requirements for a limited period and if the delayed coursework completion will not irreversibly impact the student’s ability to appropriately master the required subject matter. Absence due to required military obligation should not exceed a cumulative amount of three weeks. Students should notify
faculty members of the circumstances of their absence as far in advance as possible and work with faculty members to agree upon a plan of action for completing course requirements.

**Tech Adventures**

Tech Adventures offers students opportunities to experience outdoor recreation activities as part of the co-curricular program at WVU Tech. Launched in July 2016, the program offers first year students outdoor orientation programs, outings, seminars, outdoor equipment rental and trip planning resources. Activities vary from semester to semester and include hiking, rock climbing, paddling, mountain biking and winter sports at the many regional parks and forests of central West Virginia. The program offers students the opportunity to challenge themselves to reach new heights both physically and mentally, visit new places, learn outdoor skills and make new friends. Programs are led by program staff and local guide services. In addition to co-curricular activities, Tech Adventures is partnering with the College of Business, Humanities and Social Science to offer academic courses in Adventure Recreation Management. For more information about Tech Adventures, call 304.929.0327, email TechAdventures@mail.wvu.edu or visit http://techadventures.wvutech.edu/. Tech Adventures Office is located at 704 South Kanawha Street, Beckley, WV 25801.

**First-Year Seminar (WVUE 191)**

Under the aegis of academic affairs, the first-year seminar is a required one-credit course for all first-time, full-time first year students and full-time transfer students who enter with fewer than 24 credit hours. This course is designed to assist new students in making a smooth transition to the Tech community, and it includes units in goal setting, learning preferences, critical thinking, information literacy, and communication, among others, all of which are essential to successfully completing the all-important first semester. Instruction is provided by members of the faculty and student life personnel. Guest experts are occasionally invited as speakers. Students have an opportunity to establish early relationships with faculty in their academic departments and confer with their academic advisors to develop short- and long-range academic and career plans.

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**Student Health Services**

Student Health Clinic is conveniently located in the Life Sciences Building, Suite 108 and is open to all students for walk-in and by-appointment visits. From allergy shots and immunizations to doctor referrals, sports physicals and checkups, the clinic offers a full suite of essential medical services to keep students healthy and productive. Clinic visits are free of charge. Students with chronic health issues should schedule an initial visit so the clinic may establish a treatment plan for emergency situations. For details about the Beckley campus Student Health Clinic, please call 304.929.1241, email TechStudentLife@mail.wvu.edu, or visit http://students.wvutech.edu/health-wellness/student-health-clinic.

**Accessibility Services**

As a division of West Virginia University, WVU Tech partners with the main campus, to help WVU Tech students achieve success regardless of any physical, learning, psychological, sensory or other documented disability in compliance with guidelines of the Americans with Disabilities Act (ADA), Section 504, of the Rehabilitation Act of 1973, and current case law. For more information about available services, call 304.929.1232, email TechStudentLife@mail.wvu.edu, or visit http://students.wvutech.edu/accessibility.

**Career Services and Cooperative Education and Internship Programs**

The Career Services and Cooperative Education office provides students with career development and employment services to meet their educational and professional goals.

- Golden Bear TRAK - Online career management system provides employment and internship/co-op opportunities, career development workshops, career fairs, resume distribution, and networking.
- Career Coaching and Advising - One-on-one help with choosing the right career and the right academic major. Career services also provides access to free career assessments.
- Career and Job Fairs - Career Services hosts multiple events throughout the academic year to connect students to employment opportunities.
- Graduate and Professional School information - Assistance in selecting a graduate school, writing personal statements and information GRE, GMAT, LSAT, MCAT, TOEFL, and TSE examinations.

Through cooperative (co-op) and internship programs, students may:

- Earn money to finance their college education
• Explore career opportunities
• Enrich their classroom learning through real-world experience
• Accumulate actual career-related work experience
• Enhance their marketability after graduation
• Establish valuable professional contacts
• Improve their communication and interpersonal skills

Students who elect cooperative education (co-op) program alternate longer periods of full-time study with periods of full-time paid employment. They are also required to commit to a minimum of three work periods. Students who elect the internship program gain the same valuable paid work experience but for shorter periods of time, usually one or two weeks.

Career Services and Cooperative Education Office is located in the Student Life House at 505 S. Kanawha Street. For more information: Call 304.929.1232, email: techcareerservices@mail.wvu.edu, or visit http://careerservices.wvutech.edu/.

Counseling Services
A student’s time at WVU Tech may be filled with transitions, self-exploration and change. Whether a full- or part-time residential or commuter student, WVU Tech wants to help students complete their education. Services and programs are designed to support students through these experiences, help students succeed in college and guide them toward a more fulfilling life. Services are provided in an atmosphere that is welcoming, comfortable and multiculturally sensitive for all students, faculty and staff.

Counseling Services is located in the Student Life House at 505 S. Kanawha Street. For more information: Call 304.929.1232, email TechStudentLife@mail.wvu.edu, or visit http://students.wvutech.edu/health-wellness/counseling.

Student Success Center
Opened in April 2013, the Student Success Center (SSC), located in the Robert C. Byrd Learning Center, is a powerful tool in every WVU Tech student’s academic success toolbox. The SSC provides academic advising for first-year students and free peer tutoring and skill building workshops for all WVU Tech students. The SSC also plans and executes new student orientation, a multi-day program designed to assist new students to transition smoothly to the WVU Tech community. Among the most popular destinations on campus, the SSC proudly hosted more than 12,000 student visits during its first year of operation.

The SSC is also a quiet and comfortable place to study, hang out with friends or grab a quick snack. The SSC Vending Café provides delicious meals and snacks on the go. Students can use their meal plans to make purchases at the Café. The Student Success Center at WVU Tech is dedicated to providing programs and advice to students from orientation to graduation. For more information about the SSC, call 304.929.0346 or visit http://studentsuccesscenter.wvutech.edu/.

Student Support Services
Student Support Services (SSS) is a federally funded TRIO program through the United States Department of Education. It is designed to assist eligible WVU Tech students on their path toward degree completion. Services provided include but are not limited to academic, career, financial aid and graduate school advising as well as professional and peer tutoring, peer mentoring, workshops, computer lab with free printing, career opportunities and cultural activities. Services are provided free of charge to those who qualify.

Eligibility requirements for SSS include:

• U.S. citizenship
• Enrolled full time at WVU Tech

And one or more of the following:

• First generation college student (neither parent received a four year degree) Pell eligibility
• Verification of a documented disability through the West Virginia University Office of Accessibility Services.

Students can apply at any time during their undergraduate career at Tech, regardless of the semester. Participation in the program is on a first-come, first-served basis.

For more information about the services and operations of the SSS program please contact the program at 304.929.1293 or Tech-SSS@mail.wvu.edu. Applications can also be picked up in the SSS at 305 Learning Resource Center (LRC) on the Beckley campus. Please visit our website at: http://trio.wvutech.edu/.