College of Business, Humanities and Social Sciences

General Information

The College of Business, Humanities and Social Sciences is one of two academic colleges at West Virginia University Institute of Technology. It includes many of the liberal and humanistic programs and courses commonly found in American colleges. These programs and courses make important contributions to the broad purposes of the institution, which endeavors to provide students with a knowledge of society, human experiences past and present, and the world in which we live; to foster an understanding and appreciation of the human, cultural, economic, political, environmental, ecological, and technological factors that have shaped human history and current concerns; and to develop the interests and creative capacities of students to their fullest extent.

The college offers courses necessary for the General Education Foundation (GEF). All four-year programs require between thirty-one and thirty-seven semester hours in GEF courses designed to meet the broad functions of the university and to assure students the breadth of knowledge deemed essential to an educated person. They include courses from the humanities, sciences, natural sciences, and mathematics.

The College of Business, Humanities and Social Sciences also has an important part in fulfilling the career-oriented functions of the institution, as well as preparing students for graduate/professional study. It provides a variety of programs, training persons to serve the business, industrial, and governmental needs of the state and nation and for service to the community through a wide range of online courses designed to meet the changing needs and interests of the region and the state.

Degree Options

The College of Business, Humanities and Social Sciences offers the following degrees:

- Bachelor of Art (B.A.) (p. 1)
- Bachelor of Science (B.S.) (p. 1)
- Regents Bachelor of Arts (R.B.A.)

Bachelor of Art Degree Programs

- History and Government
- Interdisciplinary Studies
- Psychology

Bachelor of Science Degree Programs

- Accounting
- Athletic Coaching Education
- Aviation Management
- Business Management
- Career-Technical Education
- Criminal Justice
- Forensic Investigation
- Health Services Administration
- Interdisciplinary Studies
- Public Service Administration
- Sport Management

Minors

- Accounting
- Business Administration
- Criminal Justice
- Economics
- Finance
- Fraud Examination
- History and Government
- Human Resources Administration
- Marketing
- Political Science
- Professional Writing and Editing
- Psychology
- Risk and Insurance
- Sociology
- Sport Management

Certificates
- Fraud Examination

In this section:
BHSS College Minor:
- Adventure Recreation Management (p. 2)

Department of Accounting and Business Management
- Accounting (p. 3)
- Business Administration (p. 3)
- Finance (p. 3)
- Fraud Examination (p. 4)
- Human Resources Administration (p. 4)
- Marketing (p. 4)

Department of History, English, and Creative Arts
- History and Government (p. 4)
- Professional Writing and Editing (p. 5)

Department of Psychology
- Psychology (p. 5)

Department of Social Sciences and Public Administration
- Criminal Justice (p. 6)
- Economics (p. 6)
- Political Science (p. 6)
- Sociology (p. 7)

Department of Sport Studies
- Sport Management (p. 7)

BHSS College Minor

ADVENTURE RECREATION MANAGEMENT

MINOR CODE - UT25

<table>
<thead>
<tr>
<th>Required Courses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ADRC 101 Essential Skills in Adventure Recreation</td>
<td>3</td>
</tr>
<tr>
<td>ADRC 103 Introduction to Adventure Recreation</td>
<td>3</td>
</tr>
<tr>
<td>ADRC 301 Adventure Recreation Program Management</td>
<td>3</td>
</tr>
<tr>
<td>ADRC 302 Adventure Travel and Tourism</td>
<td>3</td>
</tr>
<tr>
<td>ADRC 401 Ethical and Legal Issues in Adventure Programming</td>
<td>3</td>
</tr>
<tr>
<td>ADRC 491 Professional Field Experience</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Introductory Skills Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADRC 111 Introduction to Whitewater Rafting</td>
</tr>
<tr>
<td>ADRC 121 Introduction to Rock Climbing</td>
</tr>
</tbody>
</table>
ADRC 131  Introduction to Mountain Biking

**Technique Development Skills Course**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADRC 112</td>
<td>Whitewater Rafting Techniques</td>
</tr>
<tr>
<td>ADRC 122</td>
<td>Rock Climbing Techniques</td>
</tr>
<tr>
<td>ADRC 211</td>
<td>Introduction to Whitewater Raft Guiding</td>
</tr>
<tr>
<td>ADRC 212</td>
<td>Swiftwater Rescue</td>
</tr>
<tr>
<td>ADRC 221</td>
<td>Lead Climbing</td>
</tr>
<tr>
<td>ADRC 222</td>
<td>Climbing Rescue Techniques</td>
</tr>
<tr>
<td>ADRC 311</td>
<td>Whitewater Raft Trip Leadership</td>
</tr>
<tr>
<td>ADRC 321</td>
<td>Rock Climbing Instructor Development</td>
</tr>
</tbody>
</table>

Total Hours: 20

* Requires one introductory and one technique development course within the same area.

### Department of Accounting and Business Management

#### ACCOUNTING

##### MINOR CODE - UT01

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 201</td>
<td>Principles of Accounting</td>
</tr>
<tr>
<td>ACCT 202</td>
<td>Principles of Accounting</td>
</tr>
<tr>
<td>ACCT 311</td>
<td>Intermediate Accounting</td>
</tr>
</tbody>
</table>

Select three of the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 312</td>
<td>Intermediate Accounting</td>
</tr>
<tr>
<td>ACCT 322</td>
<td>Accounting Systems</td>
</tr>
<tr>
<td>ACCT 348</td>
<td>Financial Statement Analysis</td>
</tr>
<tr>
<td>ACCT 432</td>
<td>Advanced Cost Management</td>
</tr>
<tr>
<td>ACCT 441</td>
<td>Income Tax Accounting 1</td>
</tr>
<tr>
<td>ACCT 442</td>
<td>Income Tax Accounting 2</td>
</tr>
<tr>
<td>ACCT 491</td>
<td>Professional Field Experience</td>
</tr>
</tbody>
</table>

Total Hours: 18

#### BUSINESS ADMINISTRATION

##### MINOR CODE - UT03

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 201</td>
<td>Principles of Accounting</td>
</tr>
<tr>
<td>ACCT 202</td>
<td>Principles of Accounting</td>
</tr>
<tr>
<td>BCOR 320</td>
<td>Legal Environment of Business</td>
</tr>
<tr>
<td>BCOR 350</td>
<td>Principles of Marketing</td>
</tr>
<tr>
<td>BCOR 370</td>
<td>Managing Individuals and Teams</td>
</tr>
<tr>
<td>CS 101</td>
<td>Intro to Computer Applications</td>
</tr>
<tr>
<td>FIN 325</td>
<td>Financial Management 1</td>
</tr>
<tr>
<td>MANG 386</td>
<td>Business Statistics</td>
</tr>
</tbody>
</table>

Total Hours: 25

#### FINANCE

##### MINOR CODE - UT06

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>ACCT 491</td>
<td>Professional Field Experience</td>
</tr>
<tr>
<td>ECON 331</td>
<td>Money and Banking</td>
</tr>
<tr>
<td>FIN 310</td>
<td>Investments</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
</tr>
<tr>
<td>-------------</td>
<td>---------------------------------------</td>
</tr>
<tr>
<td>FIN 321</td>
<td>Personal Finance</td>
</tr>
<tr>
<td>FIN 325</td>
<td>Financial Management 1</td>
</tr>
<tr>
<td>FIN 326</td>
<td>Financial Management 2</td>
</tr>
<tr>
<td></td>
<td><strong>Total Hours</strong></td>
</tr>
</tbody>
</table>

**FRAUD EXAMINATION**

**MINOR CODE - UT07**

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 201</td>
<td>Principles of Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 348</td>
<td>Financial Statement Analysis</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 420</td>
<td>Fraud Examination</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 421</td>
<td>Fraud Management: Legal/Ethical Issues</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 422</td>
<td>Advanced Fraud Investigation &amp; Analysis</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 423</td>
<td>Information Security and Controls</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Hours</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

**HUMAN RESOURCES ADMINISTRATION**

**MINOR CODE - UT10**

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>MANG 330</td>
<td>Human Resource Management Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>MANG 422</td>
<td>The Individual and the Organization</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Select three of the following:</strong></td>
<td><strong>9</strong></td>
</tr>
<tr>
<td>ECON 430</td>
<td>Collective Bargaining</td>
<td></td>
</tr>
<tr>
<td>HRMG 440</td>
<td>Training and Development</td>
<td></td>
</tr>
<tr>
<td>MANG 350</td>
<td>Leadership In Business</td>
<td></td>
</tr>
<tr>
<td>PSYC 350</td>
<td>Topics in Social Psychology</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Hours</strong></td>
<td><strong>15</strong></td>
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</table>

**MARKETING**

**MINOR CODE - UT13**

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>BCOR 350</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MKTG 380</td>
<td>Integrated Promotions</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Select four of the following courses:</strong></td>
<td><strong>12</strong></td>
</tr>
<tr>
<td>MKTG 315</td>
<td>Buyer Behavior</td>
<td></td>
</tr>
<tr>
<td>MKTG 325</td>
<td>Marketing Research</td>
<td></td>
</tr>
<tr>
<td>MKTG 410</td>
<td>Retail Management</td>
<td></td>
</tr>
<tr>
<td>MKTG 420</td>
<td>Sales Management</td>
<td></td>
</tr>
<tr>
<td>MKTG 485</td>
<td>Global Marketing</td>
<td></td>
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<tr>
<td></td>
<td><strong>Total Hours</strong></td>
<td><strong>18</strong></td>
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</table>

**Department of History, English, and Creative Arts**

**HISTORY AND GOVERNMENT**

**MINOR CODE - UT09**

**Required Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>POLS 102</td>
<td>Introduction to American Government</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Select one of the following sets of courses:</strong></td>
<td><strong>6</strong></td>
</tr>
<tr>
<td>HIST 152</td>
<td>Growth of the American Nation to 1865</td>
<td></td>
</tr>
<tr>
<td>&amp; HIST 153</td>
<td>and Making of Modern America: 1865 to the Present</td>
<td></td>
</tr>
</tbody>
</table>
HIST 179 & HIST 180
World History to 1500
and World History Since 1500

POLS 300+ Level Courses
3
HIST 200+ Level Courses
9
Total Hours
21

PROFESSIONAL WRITING AND EDITING

MINOR CODE - UT23

Minimum 3.0 GPA in PWE courses.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 301</td>
<td>Writing Theory and Practice</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 302</td>
<td>Editing</td>
<td>3</td>
</tr>
</tbody>
</table>

Select one course from each of the three following groups:

Business and Technical Writing

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 304</td>
<td>Business and Professional Writing</td>
<td></td>
</tr>
<tr>
<td>ENGL 305</td>
<td>Technical Writing</td>
<td></td>
</tr>
</tbody>
</table>

Writing with Technology

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 303</td>
<td>Multimedia Writing</td>
<td></td>
</tr>
<tr>
<td>ENGL 306</td>
<td>Topics in Humanities Computing</td>
<td></td>
</tr>
</tbody>
</table>

Linguistics

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 221</td>
<td>The English Language</td>
<td></td>
</tr>
<tr>
<td>ENGL 321</td>
<td>History of the English Language</td>
<td></td>
</tr>
</tbody>
</table>

Total Hours
15

Department of Psychology

PSYCHOLOGY

MINOR CODE - UT17

A minimum grade of C- is required for all courses in the minor.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 101</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 202</td>
<td>Research Methods in Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 301</td>
<td>Biological Foundations of Behavior</td>
<td>3-4</td>
</tr>
<tr>
<td>or PSYC 302</td>
<td>Behavior Principles</td>
<td></td>
</tr>
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</table>

Select one of the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 241</td>
<td>Introduction to Human Development</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 281</td>
<td>Introduction to Abnormal Psychology</td>
<td></td>
</tr>
</tbody>
</table>

Select two of the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 331</td>
<td>History and Systems of Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 343</td>
<td>Child and Adolescent Development</td>
<td></td>
</tr>
<tr>
<td>PSYC 351</td>
<td>Topics in Social Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 363</td>
<td>Personality Theory</td>
<td></td>
</tr>
<tr>
<td>PSYC 382</td>
<td>Exceptional Children</td>
<td></td>
</tr>
<tr>
<td>PSYC 424</td>
<td>Learning and Behavior Theory</td>
<td></td>
</tr>
<tr>
<td>PSYC 474</td>
<td>Applied Behavior Analysis</td>
<td></td>
</tr>
<tr>
<td>PSYC 491</td>
<td>Professional Field Experience</td>
<td></td>
</tr>
<tr>
<td>PSYC 493</td>
<td>Special Topics</td>
<td></td>
</tr>
<tr>
<td>PSYC 495</td>
<td>Independent Study</td>
<td></td>
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</tbody>
</table>

Total Hours
18-19
Department of Social Sciences and Public Administration

CRIMINAL JUSTICE

MINOR CODE - UT21

A 2.0 GPA is required for all courses counted toward the minor.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CJ 101</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CJ 233</td>
<td>Juvenile Justice</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 421</td>
<td>Fraud Management: Legal/Ethical Issues</td>
<td>3</td>
</tr>
<tr>
<td>CJ 310</td>
<td>Law Enforcement Administration</td>
<td>3</td>
</tr>
<tr>
<td>CJ 320</td>
<td>Courts and Judicial Systems</td>
<td>3</td>
</tr>
<tr>
<td>CJ 410</td>
<td>Criminal Investigations</td>
<td>3</td>
</tr>
<tr>
<td>HUMS 320</td>
<td>Public Administration</td>
<td>3</td>
</tr>
<tr>
<td>POLS 313</td>
<td>American Constitutional Law</td>
<td>3</td>
</tr>
<tr>
<td>POLS 400</td>
<td>Terrorism and National Security</td>
<td>3</td>
</tr>
<tr>
<td>SOCA 302</td>
<td>Deviant Behavior</td>
<td>3</td>
</tr>
<tr>
<td>SOCA 311</td>
<td>Social Research Methods</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Hours: 15

ECONOMICS

MINOR CODE - UT05

Must have 18 credit hours and 9 hours must be 300 or 400 level courses

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 201</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 202</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 301</td>
<td>Intermediate Micro-Economic Theory</td>
<td>3</td>
</tr>
<tr>
<td>ECON 225</td>
<td>Elementary Business and Economics Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 331</td>
<td>Money and Banking</td>
<td>3</td>
</tr>
<tr>
<td>ECON 401</td>
<td>Managerial Economics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 430</td>
<td>Collective Bargaining</td>
<td>3</td>
</tr>
<tr>
<td>ECON 441</td>
<td>Public Economics</td>
<td>3</td>
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</tbody>
</table>

Other ECON courses may be accepted with advisor approval.

Total Hours: 18

POLITICAL SCIENCE

MINOR CODE - UT16

Must have 18 credit hours and 9 hours must be 300 or 400 level courses.

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLS 102</td>
<td>Introduction to American Government</td>
<td>3</td>
</tr>
<tr>
<td>POLS 260</td>
<td>Introduction to International Relations</td>
<td>3</td>
</tr>
<tr>
<td>POLS 319</td>
<td>Comparative Government</td>
<td>3</td>
</tr>
<tr>
<td>POLS 103</td>
<td>Global Political Issues</td>
<td>3</td>
</tr>
<tr>
<td>POLS 220</td>
<td>State and Local Government</td>
<td>3</td>
</tr>
<tr>
<td>POLS 313</td>
<td>American Constitutional Law</td>
<td>3</td>
</tr>
<tr>
<td>POLS 400</td>
<td>Terrorism and National Security</td>
<td>3</td>
</tr>
<tr>
<td>HUMS 320</td>
<td>Public Administration</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Hours: 18
### SOCIOMETRY

**MINOR CODE - UT19**

Must have 18 hours of sociology courses and 9 hours must be in 300 or 400 level sociology courses.

A 2.0 GPA is required for all courses counted toward the minor.

<table>
<thead>
<tr>
<th>Required Courses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SOCA 101</td>
<td>Introduction to Sociology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sociology (SOCA) Electives</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(must include at least 9 credit hours of upper division courses)</td>
<td></td>
</tr>
<tr>
<td>WGST 225</td>
<td>Women in Appalachia (may be included as part of the Sociology minor)</td>
</tr>
</tbody>
</table>

**Total Hours** 18

### Department of Sport Studies

**SPORT MANAGEMENT**

**MINOR CODE - UT20**

A minimum grade of C- is required for all courses in this minor.

<table>
<thead>
<tr>
<th>Required Courses</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>BCOR 350</td>
<td>Principles of Marketing</td>
</tr>
<tr>
<td>BCOR 370</td>
<td>Managing Individuals and Teams</td>
</tr>
<tr>
<td>SM 425</td>
<td>Sport Facility and Event Management</td>
</tr>
<tr>
<td>SM 485</td>
<td>Sport Management</td>
</tr>
<tr>
<td>SM 486</td>
<td>Sport Marketing &amp; Sales</td>
</tr>
<tr>
<td>Select one of the following:</td>
<td></td>
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<tr>
<td>SM 370</td>
<td>Sport Finance and Economics</td>
</tr>
<tr>
<td>SM 380</td>
<td>History and Philosophy of Sport</td>
</tr>
</tbody>
</table>

**Total Hours** 18