Healthcare Administration

Certificate Offered

• Healthcare Administration

Nature of the Program

The Public Administration Department offers a healthcare administration graduate certificate for students who are interested in a career in a variety of healthcare settings, including hospitals, health departments, nursing homes, mental health services, home health services, nonprofit voluntary agencies, health research foundations, public and private insurance, and a variety of governmental agencies. The certificate program is available to students pursuing a degree other than the MPA degree or it can be pursued alone.

FACULTY

PROFESSORS

• L. Christopher Plein - Ph.D. (University of Missouri)
  Ph.D. (University of Missouri)
• Margaret Stout - Ph.D. (Arizona State University)
  Regular Graduate Faculty, Local Government, Community Development, Public Policy and Public Planning

ASSOCIATE PROFESSORS

• Paolo D. Farah - Ph.D., LLM, JD (College of Europe, University of Paris)
  Regular Graduate Faculty, Public Policy & Admin., Legal & Political Foundation, Sustainability, Socio-Economic & Cultural Rights & Justice, Human Rights, Technology & Innovation
• Maja Husar Holmes - Ph.D. (Syracuse University)
  Regular Graduate Faculty, Public Management and Public Leadership
• Karen Kunz - D.P.A. (University of Illinois, Springfield)
  Regular Graduate Faculty, Financial Management, Corporate Use of Public Funds, Political Economy

PROFESSORS EMERITI

• Nancy L. Adams - Ph.D. (Fielding Institute)
• Gerald M. Pops - Ph.D. (Syracuse University)
• David G. Williams - Ph.D. (State University of New York at Albany)

ADMISSIONS

GRADUATE CERTIFICATE IN HEALTHCARE ADMINISTRATION

The Public Administration Department offers a healthcare administration certificate for students who are interested in a career in a variety of healthcare settings. Candidates must meet the university requirements for admission (http://catalog.wvu.edu/graduate/graduateeducationatwestvirginiauniversity/#classificationstext). The GRE is not required for admission to this program.

List of Admission Requirements:

• See the steps to apply for admissions and access the application here (https://graduateadmissions.wvu.edu/how-to-apply/).
• Curriculum Vitae or Resume.

International Applicants:

• See the steps to apply for admissions and access the application here (https://graduateadmissions.wvu.edu/how-to-apply/).
• International applicants should view additional requirements here (http://catalog.wvu.edu/graduate/graduateeducationatwestvirginiauniversity/internationaltext) and here (https://graduateadmissions.wvu.edu/information-for/international-students/).
• English language proficiency is required in order to hold a graduate teaching assistantship. See here (https://elli.wvu.edu/testing-resources/english-proficiency-gtas/).

Application Deadline:

• The Healthcare Administration Certificate program admits students on a rolling basis.

For questions, please contact: publicadmin@mail.wvu.edu
ADMISSION REQUIREMENTS 2024-2025

The Admission Requirements above will be the same for the 2024-2025 Academic Year.

Major Code: CG01

Graduate Certificate in Healthcare Administration

CERTIFICATE CODE - CG01

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Graduation requirements: Students must earn a minimum cumulative GPA of 3.0. Students must also earn a minimum GPA of 3.0 and a minimum grade of B- in all courses applied to the certificate.

CERTIFICATE REQUIREMENTS

Each student must successfully complete 15 credit hours, including four required courses and one elective.

<table>
<thead>
<tr>
<th>CORE COURSES</th>
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<tbody>
<tr>
<td>PUBA 670</td>
<td>Health Systems</td>
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<tr>
<td>PUBA 671</td>
<td>Healthcare Organization and Operation</td>
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<tr>
<td>PUBA 672</td>
<td>Healthcare Finance</td>
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<tr>
<th>ELECTIVES</th>
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<tbody>
<tr>
<td>Select 3 credit hours from electives or courses approved by Graduate Certificate Coordinator</td>
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<tr>
<td>PUBA 651</td>
<td>Social Equity in Public Service</td>
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<tr>
<td>PUBA 655</td>
<td>Public Engagement</td>
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<tr>
<td>PUBA 712</td>
<td>Administrative Ethics</td>
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<tr>
<td>LEGS 730</td>
<td>Employment Law</td>
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<tr>
<td>LEGS 770</td>
<td>Healthcare Law</td>
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<tr>
<td>LEGS 771</td>
<td>Legal Issues for Adults in Care</td>
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</tbody>
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<tr>
<th>CAPSTONE EXPERIENCE:</th>
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<tr>
<td>PUBA 780</td>
<td>Healthcare Administration Practicum</td>
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Total Hours 15

Certificate Learning Outcomes

HEALTHCARE ADMINISTRATION

Upon completion of the certificate, students should be able to:

- Understand, identify, and explain key social, political, and economic issues that shape the delivery of healthcare in the United States.
- Examine and identify the variety of organizations and entities in the healthcare delivery environment.
- Assess current workforce, funding, organizational delivery, quality and equity trends in healthcare administration.
- Understand, interpret, and utilize financial information, reports, policies and tools to implement decision-making in healthcare administration.